

Mumu Labo Partner Program — Commission Statement

This document sets out the format of the Mumu Labo Partner Program commission statement, with a worked example. Your statement is **available at any time in the partner portal** (after signing in, under "sales evidence / finalised PDF"), and at each quarterly close we issue a **finalised PDF** whose contents are fixed and verifiable by SHA-256. Part 1 is the template (what each field means); Part 2 is a completed sample using dummy data. Terminology and the order of calculation follow **Articles 4 (commission), 5 (void and recoverable commission) and 6 (payment)** of the Mumu Labo Partner Program Terms of Service (7th edition).

Viewing your statement in the partner portal

You do not have to wait for an email. Sign in to the partner portal (<https://mumulabo.com/partner/>) and your statement is **available at any time**. After each quarterly close, the finalised figures in this format can be reviewed and downloaded from the same screen.

Mumu Labo

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パートナー管理画面

(パートナー名) 様 / 紹介コード ●●●●●●●●●●●●●●●●

売上証跡・確定PDF

対象期間を選ぶと、未確定の期間は現在の台帳、確定済みの期間は確定PDFと照合結果を確認できます。

対象期間

2026年7月 (未確定・随時更新) ▼

今月は未確定です(随時更新)

対象期間: 2026-07-01 ~ 2026-07-26

現在の全売上: 全0件・0円

確認時刻 (JST): 2026/7/26 8:23:38

現在の台帳 SHA-256: 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945

今月の全明細を確認

月次確定までは取引の追加・返金により件数・金額・SHA-256が変わります。

▶ 改ざんされていないか確認する方法


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全売上エビデンス

Shopify全売上の全行を表示します。他社の店舗情報は匿名化し、あなたの紹介先だけ識別できます。

ボタンを押した後、印刷画面の送信先で「PDFとして保存」を選んでください。このPDFは途中確認用で、確定PDFとは異なります。

開始日

終了日

表示

2026/07/01

2026/07/26

全0件・全売上 0円 / あなたの紹介 0件・報酬 0円

報酬額

0円

帳票作成日時 (JST)

2026/7/26 8:23:38

帳票の改ざん確認用ID: 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945 (表示中の取引内容が変わると別の値になります)

改ざん確認用IDは、保存したPDFと後日表示した台帳が同じ内容か確認するための値です。帳票作成日時は、この画面の内容を生成した時刻であり、売上の発生日時やShopifyからの取得日時ではありません。

横にスクロールすると、紹介判定・適用料率・報酬額を全件確認できます。

取引日	店舗	アプリ	プラン	全売上	紹介判定	適用料率	報酬額
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表示中の全売上をPDF保存

報酬額
0円

帳票作成日時 (JST)
2026/7/26 8:23:38

帳票の改ざん確認用ID: 4f53cda18c2baa0c0354bb5f9a3ecbe5ed12ab4d8e11ba873c2f11161202b945 (表示中の取引内容が変わると別の値になります)

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取引日	店舗	アプリ	プラン	全売上	紹介判定	適用料率	報酬額
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1. **Choose a period** — the current month (open, updating continuously) or a finalised quarter.
2. **Download the finalised PDF** — for finalised periods, the PDF fixed at close (in this format) can be saved.
3. **Check for tampering** — "verify PDF" against your saved file reports "**PDF matches**" if it is unchanged since finalisation, and "**ledger matches**" if the current transactions are identical to those at finalisation. Both use SHA-256.

What follows is the format (Part 1) and a worked example (Part 2).

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The rules of calculation (mapped to Articles 4–6)

1. **Monthly commission** = the **paid-plan fee the referred store actually paid that month, inclusive of consumption tax, × the applicable rate** (standard 20% or early 30%) [Article 4(1)–(3)].
2. **Rounding**: monthly commission is **calculated per store, per month, with fractions of a yen discarded** (our calculation basis, stated explicitly here). Example: Pro (¥6,578 incl. tax) × the early rate = 1,973.4 → **¥1,973**.
3. Free plans, the 14-day trial, and any month before the first charge is confirmed do not qualify [Article 4(4)]. **There is no pro-rating** for a mid-month cancellation: if a fee was actually paid that month, the whole of it counts; if not, the month does not qualify (¥0) [Article 4(1)].
4. Where a referred store's payment is subject to **refund, chargeback or non-payment**, the unpaid commission for that month is deducted from the confirmed balance. Amounts already paid are preferentially offset against future commission [Article 4(7), Article 5].
5. **Confirmed balance for the period = total commission – deductions + brought forward**. Where the confirmed balance at quarter end is **¥5,000 or more**, it is transferred by the end of the following month; **below ¥5,000 it rolls into the next quarter and is never forfeited** [Article 6(1)–(2)].
6. **Amount transferred = confirmed balance – withholding (where applicable) – transfer fee**. Commission amounts are inclusive of consumption tax; where withholding is required, it is deducted and remitted in accordance with law [Article 4(6)]. Transfer fees are borne by the partner and may be deducted [Article 6(3)].
7. Objections to a statement should be raised **within 30 days of receiving it** [Article 6(5)].

※ The accounting treatment of consumption tax within commission, and whether qualified invoices and withholding apply, are **with our tax adviser**. Once settled, a revised version of this format will be used (rates and the payment cycle do not change).

Every row and column of this statement is built from the referral data the app records automatically — referral code, attribution timestamp, store domain. The store domain, attribution method and attribution timestamp columns are transcribed from those records; the monthly revenue and commission figures come from confirmed payments from Shopify to us. For how the recording works and the evidence that it does, see the separate document "Referral Tracking — how it works, and the evidence".

Part 1: Template

Header

Field	Content
Issue date	_____ / ____ / ____
Quarter covered (close date)	_____ ____ to ____ (close: last day of the quarter)
Partner name (company or trading name)	
Referral code (?ref=)	
Issued by	Mumu Labo (佐藤 麻衣) / contact@mumulabo.com
Governed by	Mumu Labo Partner Program Terms of Service, 7th edition (https://mumulabo.com/legal/affiliate/) and the individual terms

Line items (one row per referred store)

#	Store domain	Attribution ※1	Attribution timestamp	Plan	Rate ※2	Month 1 revenue (incl. tax)	Month 2 revenue (incl. tax)	Month 3 revenue (incl. tax)	Commission ※3	Notes
1										
2										
3										

- ※1 Attribution method [Article 3(2)]: ① **install through the referral link (?ref=)** / ② **match against a pre-registered store (email, then domain)** / ③ **declaration in the onboarding survey** / ④ **manual declaration (within 30 days of install)**. Conflicts between partners are adjudicated on recorded timestamps and other evidence [Article 3(3)].
- ※2 Applicable rate [Article 4(1)–(3), (5)]: standard 20%. Stores pre-registered before the full launch date (mid-August 2026) keep the early rate 30% for the life of the contract.

- ※3 Commission = the sum over three months of monthly revenue (incl. tax) × the applicable rate, calculated per store per month with fractions of a yen discarded.

Totals

Field	Amount	Basis in the terms
(A) Total commission for the period	¥_____	Article 4(1)–(5)
(B) Deductions (refunds, chargebacks, non-payment)	¥_____	Article 4(7), Article 5
(C) Brought forward	¥_____	Article 6(2)
(D) Confirmed balance = (A) – (B) + (C)	¥_____	Article 6(1)
Decision	(D) ¥5,000 or more → transfer / below ¥5,000 → carry to next quarter	Article 6(1)–(2)
(E) Withholding (where applicable)	¥_____ ※applicability with our tax adviser	Article 4(6)
(F) Transfer fee	¥_____	Article 6(3)
Amount transferred = (D) – (E) – (F)	¥_____	—
Expected transfer date	_____ / ____ / ____ (by the end of the month following close)	Article 6(1)
Destination	The partner's registered account (bank, branch, type, number)	Article 6(4)

Questions and objections: please raise any objection to a statement **within 30 days of receiving notice**, to contact@mumulabo.com [Article 6(5)]. Where nothing is raised in that window, the contents are treated as accepted.

Part 2: Worked sample (dummy data)

The following is a **fictional sample** created to illustrate the format. Store names, dates, amounts and account details are all dummies and bear no relation to any real store or transaction. Read it as a demonstration of how much we disclose at payment time.

Header (sample)

Field	Content
Issue date	2027-01-10
Quarter covered (close date)	October–December 2026 (close: 2026-12-31)
Partner name	Demo Media Inc. (fictional)
Referral code (?ref=)	demo-media-202607
Issued by	Mumu Labo (佐藤 麻衣) / contact@mumulabo.com
Governed by	Terms of Service 7th edition, and the individual terms (dated 2026-07-20, fictional)

Line items (sample)

#	Store domain	Attribution	Attribution timestamp	Plan	Rate	2026-10 (incl. tax)	2026-11 (incl. tax)	2026-12 (incl. tax)	Commission	Notes
1	demo-flower-shop.myshopify.com	② pre-registration match	2026-08-20 10:42	Pro	early 30%	¥6,578	¥6,578	¥6,578	¥5,919	Pre-registered before the full launch on 2026-07-30 (matched by domain), so the early rate continues [Article 4(2)–(3)]. ¥1,973 × 3 months

#	Store domain	Attribution	Attribution timestamp	Plan	Rate	2026-10 (incl. tax)	2026-11 (incl. tax)	2026-12 (incl. tax)	Commission	Notes
2	demo-zakka-ichiba.myshopify.com	① referral link	2026-09-28 21:15	Starter	standard 20%	¥3,278	¥3,278	¥0	¥1,310	Cancelled 2026-11-20. November was paid before cancellation so the whole month counts (no pro-rating); December had no payment and does not qualify [Article 4(1)]. ¥655 × 2 months
3	demo-outdoor-lab.myshopify.com	④ manual declaration	2026-11-18 16:05	Business	standard 20%	¥0	¥14,080	¥14,080	¥5,632	Installed 2026-10-28, declared manually 2026-11-18 (within 30 days of install) [Article 3(2)]. The first confirmed charge after the 14-day trial fell in November, so October does not qualify [Article 4(4)]. ¥2,816 × 2 months

Totals (sample)

Field	Amount	Note
(A) Total commission for the period	¥12,861	¥5,919 + ¥1,310 + ¥5,632
(B) Deductions (refunds, chargebacks, non-payment)	¥0	None this period [Article 4(7), Article 5]
(C) Brought forward	¥1,973	In the previous quarter (Jul-Sep 2026), demo-flower-shop's first confirmed charge fell in September and the balance of ¥1,973 was below ¥5,000, so it carried forward [Article 6(2)]
(D) Confirmed balance = (A) – (B) + (C)	¥14,834	¥12,861 – ¥0 + ¥1,973
Decision	¥14,834 ≥ ¥5,000 → transfer	[Article 6(1)]
(E) Withholding (where applicable)	¥0	Drawn up on the basis that the partner is a corporation, so none applies. Applicability and rate for individual partners are with our tax adviser [Article 4(6)]
(F) Transfer fee	¥440	Illustrative. Varies by bank and transfer method [Article 6(3)]
Amount transferred = (D) – (E) – (F)	¥14,394	¥14,834 – ¥0 – ¥440

Field	Amount	Note
Expected transfer date	2027-01-29	By the end of the month following close (2026-12-31) [Article 6(1)]
Destination	Demo Bank, Demo Branch, ordinary 1234567 (fictional)	The partner's registered account [Article 6(4)]

Questions and objections: please raise any objection to a statement **within 30 days** of receiving notice, to contact@mumulabo.com [Article 6(5)].

Footnote: statement fields mapped to the terms

Statement field	Basis in the terms (7th edition)
Attribution method (① to ④) and timestamp	Article 3(2) (priority order), 3(3) (adjudicating conflicts)
Applicable rate (standard 20% / early 30%)	Article 4(1)–(3), (5) (fixed at the point of attribution; no tapering)
Monthly revenue (incl. tax) = the paid-plan fee including consumption tax	Article 4(1)
Free plans and trial months excluded	Article 4(4)
Commission for the period (fractions of a yen discarded)	The calculation basis in Article 4(1) (rounding stated explicitly here)
Deductions (refunds, chargebacks, non-payment)	Article 4(7), Article 5(1)
Brought forward, the ¥5,000 threshold, the payment deadline	Article 6(1)–(2)
Transfer fee and destination account	Article 6(3)–(4)
Withholding and tax-inclusive treatment	Article 4(6) (applicability with our tax adviser)
Objections (within 30 days of notice)	Article 6(5)